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Property Management - Real Estate - Management Consultants

CO-OPERATIVE
MODIFICATION REQUEST FORM

Member Name:
Address:
Building Number: Unit Number:
E-mail:
Home Phone:
Work Phone:
Cell Phone:

Requested Modification Request:
Exterior Appearance
Structural
Landscaping
Other

Explanation of Modification: ( A picture MUST BE INCLUDED with this form, i.e. door style, window, etc.)

Work to be performed by: (Please enter name of Contractor)

Please read the following Guidelines closely before signing:

- 1. All applicable codes and regulations will be followed and all necessary permits will be obtained at my expense.
2. I have read and understand all applicable sections of the Co-Operative Documents and agree to abide by them.
3. All maintenance and upkeep to the above modification will be performed at my expense and in a timely manner.
4. I understand that, should the Co-Operative or any legal regulatory agency require, at any time in the future, modifications to this variance, the modifications will be completed at my expense.
5. Any maintenance costs incurred by the Co-Operative as a result of this modification will be paid by me.
6. I understand that it is my responsibility to advise future assigns, purchasers or owners of this unit of their responsibility for same.
7. I understand that it is my responsibility to provide insurance for the above modification, and provide the Co-Operative a copy upon request.
8. I agree to hold harmless Stamper and Company, its agents its representatives and its employees, as well as the Co-Operative, for property damage or personal injury as a result of the above modification.
9. I hereby certify all of the above information is truthful and accurate.
10. I understand that the Co-Operative has the right to record a notice of modification in the chain of title to my unit.
11. I understand and agree that the Co-Operative has the right to maintain and repair Common Elements and if the modification requested impairs exercise of this right, the Co-Operative, is entitled, without liability to assigns, my susequent purchasers to me, to remove the modification as needed for maintenance and repairs to the Common Elements.
12. I agree that if I do not maintain the modification to protect community aesthetics, the Co-Operative can maintain or remove it ay my expense and without liability to assigns, my future purchasers to me.
13. If approved, the modification must be completed within one year of approval date. If the modification is not completed within the one year time period, then re-submission of a new Modification Request Form to the Board for consideration is necessary before you proceed with completion of the modification.

Signature of Member(s): Date:

DO NOT WRITE BELOW LINE

Approved by: Date:

Board Member Signature Only

Explanation: